



BOARD MEETING MINUTES
Puget Sound ESD
Friday, January 23, 2009
8:30 a.m.-3:00 p.m.

In attendance: Dave Colombini, Mike Dunn, Josh Garcia, Missy Hallead, Barry Hoonan, Andrew Lumpe, Gayle Mar-Chun, Tim Nootenboom, Gary Plano, Gene Schmidt, Patricia Shanander and Kathy Clayton.

Absent: Alan Burke, Joan Kingrey, Susana Reyes

I. Call to Order

Mike called the meeting to order and reviewed the agenda.

II. Consent Agenda

A. Minutes of the November 5 Board Meeting

Minutes were emailed with this agenda.

B. Financial Report

The financial report as of December 31st was emailed with the agenda.

Gene made a motion to accept the consent agenda as presented; seconded by Tim. Motion passed.

III. Board Development

Tim guided the board through an opening activity, which involved viewing a video entitled 'Passion and Persistence' by Dr. Rick DuFour. Board members were encouraged to find a quote from the video which had some significance to their lives. Each person wrote their name, phone number, a quote, a reflection, and an action on a form and then shared with the group. The reflections were wadded up and thrown in a corner. Each person selected one (not their own) and committed to calling the person twice before the March board meeting to find out how they are doing with the action they shared.

IV. Strategic Plan and Action Items

A. Goal 3: Programs, Products, and Services

1. 2008 Conference Review – Kathy provided evaluations for each of our full day action lab presenters, as well as two different sets of survey results, one from conference attendees and the other from members who were unable to attend the conference. Results of the survey will guide our work on the 2009 conference. Kathy also shared financial information related to the conference which showed that we lost \$13,841.22. Reasons for the loss are attributed to low attendance and the high cost of our contracts with the Doubletree Hotel and Spokane Convention Center.

2. Review of Workshops and Conferences – Kathy provide information regarding all workshops and conferences since October 2006, as well as registration patterns for our conferences since 1990. There has been a significant drop in conference attendance since 2005. Our highest attendance was in 2001 with 1,752 and our lowest was this year at 347.

3. Upcoming Professional Development Activities - In addition to rescheduling the Barry Hoonan workshop in Cheney to February 14th, Kathy shared plans for PDAs for the next few years. We are looking forward to our PLC Conference, co-sponsored by ESD 101 and 171, in Spokane on March 6-7, as well as the PLC workshop on March 7th in Tri-Cities. Mike shared the advertisement for the conference from his ESD 101 newsletter.

The executive committee (Mike, Josh, Tim, Kathy) will meet to look at our future professional development activities and budget considerations. Recommendations will be brought to the board in March.

4. State Recognition Awards Process – Gene Schmidt reviewed the process which was used for the 2008 awards. He introduced Scott Seaman, Tumwater High School principal and chair of the 2009 Awards process, who attended the meeting to share in the discussion regarding a new timeline for award nominations and selections, as the conference will be one month earlier – October 9-10, 2009. The new timeline is as follows:

- a. Award Nominations Window – February-April 15
- b. Awards Selection and Notifications – by end of June
- c. Awards Announcements to public – in September as part of Conference newsflash

B. Goal 5: Leadership and Governance

1. Procedural Guidelines for Board Elections – Kathy provided new wording for the Procedural Guidelines related to: 1) the addition of new board positions so that each ESD is represented; and 2) having one candidate for each open position on the election ballot. Gary made a motion to accept the changes in the Procedural Guidelines as presented; seconded by Andrew. Motion passed.

2. Candidates for Board Election – Mike updated the board on the nominating committee's work in determining candidates, based on diversity, for the March election. Following are the candidates for the open board positions: ESD 105 (Yakima) – Janice Sauve; ESD 112 (Vancouver) - Barbara Lomas; and ESD 121 (S. Puget) – Barry Hoonan. Barry has consented to run again since his current term was short. Barry took Josh's place as the ESD 121 rep when he became the President-elect.

3. OSPI Report – Mike shared perspectives on the changes at OSPI, as they relate to WSASCD. Lexie Domaradzki has taken a position with RMC Research and is no longer with OSPI. Our new OSPI representative is Dr. Alan Burke, Assistant Superintendent of K-12 Teaching and Learning.

4. Washington State Learning First Alliance – Mike and Kathy attended an LFA meeting in January, where it was determined that the alliance will focus on federal legislation as it relates to education in Washington. A list of all the associations and leaders represented on LFA was also shared.

5. Dates for 2009-10 Board Meetings – Because of our October conference, there was a need to consider a new series of dates for our board meetings. Following are the board meeting dates:

- a. September 18, 2009 (possible teleconference)
- b. Thursday, October 8, 2009 (day before conference)
- c. Friday, January 22, 2010
- d. Friday, March 19, 2009
- e. Friday-Saturday, June 25-26, 2010 (coincides with WASA/AWSP Summer Conference June 27-29)

C. Goal 2: Communications & Publications

Critical Question Series - Following is the schedule for the remaining Critical Question series for 2008-09:

February – *Gene Schmidt and Josh Garcia* – Crisis – Danger - Opportunity

March – *Janet Regge and/or Karen Soine* – Instructional Coaching

April - *Gayle Mar-Chun* – Involving Parents Who Feel Voiceless

May – *Susana Reyes* – to be determined

D. Strategic Plan Goals – Sharing the Plan

Sharing the Goals and Action Plan – Each Goal group reviewed their portion of the finalized Action Plan and share the status of their plan. Next steps for each goal were determined as follows:

Goal 1 - Diverse, Active Membership: *Susana, Barry, Gene*

A & B: *Gene will contact Susana and Barry regarding the action items to see if teachers can be included to reflect more diversity.*

Goal 2 - Communications/Publications: *Patricia, Missy, Andrew*

A: *Kathy will make sure all events for next year are posted to OSPI Events Calendar.*

B: *Each board member representing an ESD will find out names of PD directors in area districts; email list to Kathy, who will create a database for sending out informational emails.*

Goal 3 - Programs, Products, Services: *Kathy, Dave, Gayle*

A: *Kathy will create a database of presenters in our state, their contact information and specific topics – board members will be asked to contribute names to Kathy for this purpose.*

B: *Former board members will be contacted to provide names for the database of presenters.*

Goal 4 - Influence and Policy: *Josh, Gary, Lexie*

A: *Board members are encouraged to meet their local legislator to share information about the Whole Child Initiative. Whole Child pamphlets can be utilized.*

B: *Josh and Gary plan to set a February date to take Alan Burke to lunch and to meet with legislators in Olympia. Tim will contribute the talking points.*

Goal 5 - Leadership/Governance: *Mike, Tim, Joan*

A: *Mike will work with the ESDs to create a data bank of potential candidates for future board positions.*

B: *Mike and Tim will bring an individual reflection tool (draft) to the March meeting for evaluating our board effectiveness.*

Next Board Meeting:

Friday, March 27, 2009

PSESD - Renton

8:30 a.m. – 3:00 p.m.

Possible Agenda Items:

- Opening Activity – Tell a Story in three words using wordle.net
- Next Steps for Curriculum in Context – Invite Pat Maniella to meeting
- OSPI Report
- Progress Reports on Goal activities
- Affiliate Developmental Continuum