



**BOARD MEETING MINUTES**  
**Teleconference**  
**Friday, November 30, 2012**  
**10:00 a.m.-11:00 a.m.**

**In attendance:** Greg Borgerding, Jill Burnes, David Cooke, Brent Howard, Dave Colombini, Karin Manns, Tim Nootenboom, Jessica Vavrus, Ismael Vivanco, and Kathy Clayton.

**Absent:** David Denton, Suzann Girtz, Karen Johnson, Janet Regge, Anastasia Sanchez, and Mike Villarreal

- I. Call to Order – Tim explained purpose of teleconference and reviewed the agenda
- II. Financial Overview
  - a. Realities – Tim shared information from the 'Financial Projections February-June' document that shows that we will be out of money by the end of January and with all encumbered expenses, we will need \$30,000 in additional revenue.
  - b. Salary Adjustment for Executive Director/Creating Transition Plan – Kathy and Tim have worked out an executive director salary adjustment, cutting back by 50% from February through June. This reduction will save WSASCD \$10,000, decreasing our needed revenue to \$20,000. It is recommended that the executive director salary be cut back by 50% permanently, as it is determined that in this economy WSASCD cannot sustain the \$50,000 salary. This reduction will also involve a reduction in executive director responsibilities. Kathy is working on a transition plan.
- III. Past Presidents' Input – The board received a detailed report regarding the input from our past presidents. Kathy and Tim made it clear that we are so fortunate to have their support and ideas. Many of their PD ideas were utilized in the list of PD offerings listed below. Tim and Kathy are still working on a few more...
- IV. Revised PD Plan for rest of year
  - a. Cancelled BJ Stone Instructional Strategies series
  - b. January 9, 2013 – Two Rick Wormeli seminars (Grading; Differentiated Instruction) in White River School District
  - c. January 2013 – Finland Education Electronic Seminar (in works)
  - d. March 27, 2013 – Jamie Vollmer (Schools Cannot Do It Alone) in Vancouver area (looking for School District partner)
  - e. March 28, 2013 – Jamie Vollmer (Schools Cannot Do It Alone) in Tacoma School District
  - f. April, 2013 – Harvey Alvy (Learning from Lincoln) in Spokane and Tacoma
  - g. August 20-21, 2013 – RTI-PLC Institute in Richland
  - h. October/November – Possible Joint Conference with AWSP, WASA & OSPI
  - i. January 6, 2014 – Rick Wormeli (Secondary Grading) in Sumner
- V. During the teleconference, the board generated other ideas:
  - a. David Cooke will look for a host for the Jamie Vollmer sessions in Vancouver. A business model has been created, whereby school districts pay for the presenter, offering the session(s) to anyone in their district leaving open seats for WSASCD registrants. The school district would receive a % of the revenue for all the non-district attendees. WSASCD profits a % of the revenue and the membership fees.
  - b. David stated that Mark Church will be in LaCenter in March. We will look into a partnership.
  - c. Myron Dueck will present in Enumclaw on January 4<sup>th</sup> from 1:30-3:00 p.m.. Jill has offered 50 slots. Kathy will find out if it is possible considering WASA is

already handling registrations in early January. Jill said that Myron will also be in Enumclaw on February 11<sup>th</sup>, another partnership consideration.

- d. Other ideas that were generated included involving Greg Williamson, from OSPI in our PD activities; contacting Scott Poirer from WEA to involve more teachers in our PD events; finding opportunities to connect with CTE leaders; and considering online book studies.

#### VI. Thoughts for Future

- a. Board Membership for 2013-14 – Tim shared the concept of keeping our current board for another year. Essentially, it would mean extending everyone's board membership by one year. Kathy and Tim shared that this would be a difficult time to bring on new people. It is felt that we have the right people around the table to really dig in and make some plans for a sustainable future. Tim will contact each of the board members (Jill Burnes, Dave Colombini, Janet Regge, Mike Villarreal) who are slated to leave the board this year, regarding this option.
- b. Awards – The awards process is one area where the plan is to shift responsibility from the executive director to two board members. Dave Colombini and Greg Borgerding volunteered to co-chair this task. Award recognitions will take place in school districts, like the Schools of Distinction awards, rather than at the annual conference.
- c. Possible joint conference with AWSP, WASA & OSPI – On Friday, December 7<sup>th</sup>, Kathy will meet with Paula Quinn (AWSP), Jessica Vavrus (OSPI), and Mack Armstrong (WASA) to discuss the possibility of a joint partnership for the 2013 Fall Conference. Paula, Jessica, and Mack are fully aware that WSASCD cannot take the lead on the conference, and is in no position to front fund any part of the conference. Contributions from WSASCD would be related to planning and paying a percentage of the conference expenses from registration revenue. If, during the meeting, this partnership seems viable for all parties, decisions will be made as to the dates, venue, and program structure for the conference. If it looks like participating in this joint venture is going to cost WSASCD any money, it is advisable that we do not host a conference this Fall.

#### **Next Board Meeting:**

Friday, February 8, 2013  
Renton School District Office  
8:45 a.m. – 3:00 p.m.

#### **Proposed Agenda Items:**

Richland RTI - PLC Institute Update  
2013 Conference Update  
Board Membership for 2013-14  
Whole Child Awards Process & Recognition  
Cultivating Character Award Development  
Planning for the Future

#### **For Future Planning:**

- Board Meeting: Friday, March 29, 2013 – Renton School District Office (8:45 am-3:00 pm)
- Board Retreat: June 22-23, 2013 – in Spokane

Respectfully submitted: Kathy Clayton