



**BOARD MEETING MINUTES**  
**Professional Development Center**  
**Room 4 - Tacoma**  
**Friday, April 29, 2016**  
**8:30 a.m.-3:00 p.m.**

In attendance: Celina Brennan, Abby Dekoekkoek, Hannah Gbenro, Jennifer Klauss, Keith Lambert, Kevin Parr, Marissa Rathbone, Janet Regge, Anastasia Sanchez, Marie Verhaar, Ismael Vivanco, and Kathy Clayton.

Absent: Brad Brown, Christie Christman, Sue Ann Bube, David Cooke, Anthony Craig and Kurt Hatch

**I. Call to Order**

**President Janet Regge** called the meeting to order and reviewed the agenda. She thanked **Hannah** for arranging to have the meeting at the PDC and **Marie** for the snacks.

**II. Opening Activity**

**Marissa** guided the board through an opening activity, whereby everyone talked about how they got their name..

**III. Consent Agenda**

**A. Minutes of the February 5th Board Meeting**

Minutes were emailed with this agenda and are located in the dropbox. **Keith Lambert** made the motion to accept the minutes; seconded **Ismael Vivanco**; the motion carried.

**B. Critical Question Series** - Following is the schedule for the Critical Question series for the rest of this school year:

- May – **Keith Lambert** – *Why am I becoming a teacher? (supported)*
- June – **Anthony Craig** – *How do we address whole child during formal school improvement? (supported)* If **Anthony** is unable to write the article, Marissa will find someone to write it.

**D. Affiliate Reception in Atlanta** – The reception was co-sponsored by McGraw-Hill, Renaissance Learning, American Reading Company and Educurious, we hosted 75-80 people from Washington state. Thanks to **Janet, Marie, Brad, Kevin & Kathy** for serving as hosts. **Janet** let the board know that the conference is in Anaheim next year.

**E. June Retreat Schedule for June 24-25**

Will take place at the Hilton Garden Inn in Spokane.

- Friday, June 24, 2016 – **Kathy** will provide snacks
  - 1:30-2:30 pm - New Board Member Orientation
  - 2:30-5:00 pm – Full Board Meeting (*New, Existing, & Departing*) – **Hannah** will guide the board through how to use Flip Grid website as a way to introduce ourselves.
  - 6:00 – Dinner
- Saturday, June 25, 2016 **Celina** will provide snacks

- 8:30 am –12:30 pm – Full Board Meeting (*New, Existing, & Departing*) – **Keith** will guide us through an opening activity.
- 12:30-3:00 pm – Board Meeting (*New and Existing members*)

**F. Upcoming Professional Learning Events**

- June 14 – **Whole Child Conference** in Wenatchee with Greg Benner, Josh Garcia and Jen Kubista – Hosts: **Kevin** and **Ismael**
- November 4-5 – **Washington Teachers’ Conference** in Cheney and Tacoma

**IV. Action Items**

**A. Goal 5: Leadership and Governance**

**1. 2015-16 Financial Report**

9:05-9:25 (20 min)

**a. Membership Report**

Member Types	March 2012	March 2013	March 2014	March 2015
ASCD Joint Dues	375	314	278	263
Complimentary	11	7	90	22
Members result of PDAs	663	251	373	366
Renewing Member previous year	315	279	264	243
Retired/Student/Para/Intern	128	40	31	5
Totals	1492	891	1036	899

- b. Budget Report** – **Kathy** shared the financial report related to the 2015-16 budget, as well as related information. There have been now unexpected expenses. It is anticipated that our profit for the year should be around \$25,000.

**B. Goal 3 – Programs, Products, and Services**

**1. Awards Program**

9:25-9:55 (30 min)

**Marissa** and **Kevin** shared information related to their committee’s selections for the following awards

**a. Whole Child Awards**

1. Engaged Students Award – Secondary Academy for School Success – Northshore School District (Janet, Brad and Abby will present award)
2. Safe School Award – Centennial Elementary School in Olympia School District (Marissa will present award)
3. Challenged Students Award – WestSide High School in Wenatchee School District (Ismael will present award)
4. Supported Students Award – Olympia High School in Olympia School District (Marissa will present award)
5. Healthy School Award – Meadows Elementary in North Thurston School District (Marissa and Kurt will present award)

**b. Cultivating Character Award**

1. There were no nominations for this award this year. We will discuss whether or not to continue this award in the future.

**c. Outstanding Young Educator Award**

1. Courtney Vetter – Fifth Grade Teacher in South Kitsap School District

- d. General Awards Discussion – We decided to discuss our awards program at the board retreat to determine timelines and the possibility of adding a distinguished educator award.

### **C. Goal 4 – Influence and Policy**

#### **1. OSPI Report**

**Marissa Rathbone** informed the board that she is now the Director of Operations and Kathe Taylor is the Assistant Superintendent of Teaching and Learning at OSPI. Using a powerpoint presentation, **Marissa** reported on activities at the agency related to HB 1345, the Washington State Fellows' Network, Digital Library and State Network of Educators, the Open Educational Resources Grant Opportunity, Reporting Requirements for Assessments, English Language Arts, Health and Physical Education, Bridge to College Courses and the Every Student Succeeds Act (ESSA). At the board retreat in June, Marissa will share information about the Whole Child, Whole Community, Whole School Model – connected with OSPI's Teaching and Learning and Student Support Divisions.

### **D. Goal 3 – Programs, Products, and Services**

#### **1. Review of Professional Development Activities**

- a. April 21-22 – Spoke Events with **Pete Hall and Alisa Simeral** 'Building Teacher Capacity'
  1. Keith reported on the event that took place at Whitworth in Spokane. He said the site was ideal and they had good connectivity with IT. The site facilitator, Ignacio Lopez was very good and helped the participants process. Only had 10 participants, but was a good group to try this new concept out with. Recommended doing it again at Whitworth.
  2. Hannah reported that Adam Kulaas served as the facilitator and did a nice job. There were 18 instructional coaches. The content was appropriate for these up and coming principals. Suggests participants come in teams. Overall, the timing for both sessions was not good, due to testing schedules. Had a firewall issue, so had some connectivity problems. Name badges were poor quality and did not represent ASCD well. Two days to be out of the building with subs is problematic. Also price seems high for this form of PD.
- b. April 28 - **Kate Kinsella** 'Preparing ALL Students for Common Core Academic Interaction Demands' – Federal Way PS Administration Building – Janet and Marissa reported on the event in Federal Way. The participants were very engaged through the entire day. Lou Massicci, the rep from Houghton Mifflin Harcourt was onsite, was very helpful and managed Dr. Kinsella well. We decided to host another institute on October 8<sup>th</sup>. Kathy will contact Lou to see if this is possible, and if so, will contact with Kathleen Vargas with Seattle Public Schools about finding a location.

### **E. Goal 5 – Leadership and Governance**

*10:30-10:45 (15 min)*

1. **New Board Members** - The following educators have been elected to the board for 2016-17.
  - a. **Marie Verhaar** will run for president-elect

- b. ESD 105 (Yakima) – Anastasia Sanchez’s term – **Heidi Hellner-Gomez**, Assistant Superintendent Sunnyside School District
- c. ESD 112 (Vancouver) – David Cooke’s term – **Sheree Clark**, Associate Principal, Washougal High School
- d. PSESD 121 North –**Dr. Thomas Mosby**, Executive Director for Career Pathways and Partnerships, Highline School District
- e. PSESD 121 South –**Dr. Marci Shepard**, Superintendent, Orting SD

2. **Open Positions** – The following people are stepping down. The nominating committee will seek out replacements with suggestions from the board.

- a. **Kurt Hatch** – ESD 113 representative – has taken a position at AWSP
- b. **Anthony Craig** – ESD 189 representative – has not been able to attend meetings
- c. **Sue Ann Bube** – Journal Editor – must resign due to family illness

**F. Goal 2 – Communications and Publication** 10:45-11:05 (20 min)

- 1. **Social Media Report – Hannah** shared that our new facebook page is located at facebook.com/wsascd and our twitter handle is @WSASCD. Both changes make it easier for the general public to find us. We are now able to get some data on usage for both facebook and twitter. Hannah expressed the importance of liking posts on both platforms.

**G. Goal 5 – Leadership and Governance**

- 1. **Executive Assistant to Board of Directors** 11:05-11:20 (15 min)

- a. **Janet, Keith, Marie, Hannah and Ismael** share the job posting for the position. Kathy recommended the title be changed to Executive Coordinator. The board provided feedback to the following timeline:
  - 1. Position Announced – May 2016
  - 2. Deadline for Applications – September 16, 2016
  - 3. Interviews – October 2016
  - 4. Selection Announced – October 21, 2016
  - 5. Attend ASCD Conference – March 25-27, 2017
  - 6. Attend Board Meeting – April 2017
  - 7. Co-coordinate Board Retreat – June 2017
  - 8. Official Start Date – flexible

If a candidate is selected and can start any time after October, Kathy will step down as Executive Director. She will commit to assisting with the transition throughout the rest of the year. The board would pay Kathy’s travel to events and meetings. If the person is unable to start until after June 30, 2017, Kathy will commit to staying and the travel costs for the incoming person to attend meetings and events will be paid by WSASCD.

11:30-12:00 Lunch

12:00-1:00 Tour of Facility

Lunch was ordered and delivered from Ingallina’s.

**V. Planning Meeting for Washington Teachers’ Conference**

**A. Goal 3 – Programs, Products, and Services**

- a. See notes from planning meeting

**For Future Planning:**

- Save the Dates for Next Year's board meetings
  - June 24-25, 2016 – June Retreat in Spokane
  - September 23, 2016 - Teleconference 10:00-11:30 am
  - October date TBD
  - February 3, 2017 - in Renton
  - April 21, 2017 - in Renton
  - June 23-24, 2017 in Spokane (tentative - depends on AWSP/WASA's Summer Conference dates)
  - June 23-24, 2017 in Spokane (tentative - depends on AWSP/WASA's Summer Conference dates)