



## CLOCK HOUR REQUEST & About Washington State ASCD

### Directions:

1. Complete the clock hour request form, page 2.
2. Complete [online WSASCD evaluation](https://www.surveymonkey.com/r/tac819) for the CharacterStrong Training 8/17-18-2019 -Tacoma <https://www.surveymonkey.com/r/tac819>
3. Mail clock or scan/email clock hour request form (page 2 & 3) with payment to WSASCD Executive Coordinator/Carrie Lam address below. *Please keep this page for your reference.*

WSASCD Executive Coordinator/**Carrie Lam** at [CarrieLamASCD@gmail.com](mailto:CarrieLamASCD@gmail.com) or  
Mail: 1220 269th Ct SE; Sammamish, WA 98075

You will receive an official verification form via email, the process for clock hours can take up to 3 weeks. Payments to WSASCD are processed by our partners at WASA -Washington Association of School Administrators.

**Important note:** Signatures will be verified using the sign in sheets for each day of the Institute, clock hours CAN NOT be released for participants that did not sign-in or complete the online WSASCD evaluation. This is a policy we must comply by as an OSPI clock hour provider.



### Join Washington State ASCD!

Washington State ASCD is a community of all educators committed to promoting promising practices to ensure ALL students are safe, healthy, engaged, supported and challenged.



#### Become a member of Washington State ASCD!

- Professional development offerings at member rates
- Receive an award-winning eJournal, *Curriculum in Context*, twice a year
- Receive quarterly Newsletters and Newsflashes via email to inform you about the latest WSASCD events and updates on educational issues in Washington.
- Attend regional workshops covering topics relevant to the needs of local educators
- Opportunities to earn clock hours when you attend WSASCD conference/workshops
- Opportunities for leadership and networking opportunities and events that will promote professional growth and development of members
- Membership in a community committed to promoting promising practices to ensure ALL students are safe, healthy, engaged, supported and challenged
- Visit our website at [wsascd.org](http://wsascd.org) | Facebook and Twitter @wsascd

#### Support Washington State ASCD

WSASCD has been providing high quality professional development for educators throughout Washington State since 1956. Your generous support will allow WSASCD to continue to offer professional development opportunities and programs that serve ALL students in Washington State.



# CLOCK HOUR REQUEST FORM

**Professional Learning Program Title:** Building a Safe and Positive School Culture

**Date(s):** August 17-18, 2019

**Presenter(s):** John Norlin - Tacoma

Your Name: \_\_\_\_\_ Position: \_\_\_\_\_

District/University: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

TOTAL HOURS REQUESTED: \_\_\_\_\_ HOURS (May not exceed 9 hours for the institute; 3 hours minimum request).

\* \* \* \* \*

I, \_\_\_\_\_, affirm that I earned \_\_\_ clock hours for actual attendance at this institute. I am not applying for college/university credit for this event.

Also, I, \_\_\_\_\_, declare under penalty of perjury under the laws of Washington that the foregoing is true and correct. The intentional misrepresentation of a material fact in this form subjects the holder to revocation of his/her certificate pursuant to Chapter 180-85 WAC.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## PAYMENT INFORMATION

### I want to become an WSASCD and receive clock hours

\*This institute is eligible for maximum of 9 clock hours and a minimum of 3 clock hours.

- \$40 One- year WSASCD membership/renewal and receive clock hours at no additional fee
- \$80 Three- year WSASCD membership and receive your clock hours at no additional fee

### I only want to purchase clock hours

I am only interested in clock hours, \$3/per clock hour. This institute is eligible for maximum of 9 clock hours and a minimum of 3 clock hours.

### I would like to make a donation to WSASCD:

I'd like to support WSASCD with a donation amount of:

- \$10
- \$20
- \$50
- \$ \_\_\_\_\_

### Form of Payment:

- Check (*Please make checks payable to WSASCD*)
- Visa
- MasterCard
- AMEX # \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV # \_\_\_\_\_

Payment Amount: \$ \_\_\_\_\_

*Payments to WSASCD are processed by our partners at WASA -Washington Association of School Administrators.*

### Please complete the optional information below if you are joining Washington State ASCD:

- |                                 |                                |  |  |
|---------------------------------|--------------------------------|--|--|
| Gender:                         | Age:                           | Ethnicity/Race:                                    | <input type="checkbox"/> American Indian/Native American |
| <input type="checkbox"/> Male   | <input type="checkbox"/> 18-25 | <input type="checkbox"/> Asian or Pacific Islander | <input type="checkbox"/> White/Caucasian                 |
| <input type="checkbox"/> Female | <input type="checkbox"/> 26-49 | <input type="checkbox"/> Black/ African American   | <input type="checkbox"/> Other                           |
| <input type="checkbox"/> Other  | <input type="checkbox"/> 50-64 | <input type="checkbox"/> Hispanic/Latinx           |  |
|                                 | <input type="checkbox"/> 65+   |  |  |

**SEND or EMAIL FORMS TO WSASCD Executive Coordinator, Carrie Lam**  
1220 269<sup>th</sup> Ct. SE, Sammamish WA, 98075 | [CarrieLamASCD@gmail.com](mailto:CarrieLamASCD@gmail.com) | 206-817-6847