



# CLOCK HOUR REQUEST FORM For ASCD Online Courses

## ASCD Online Professional Development

Your Name: \_\_\_\_\_

Position: \_\_\_\_\_

School/District/University: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

- Directions:
1. Complete this form and attach the original or copy of your paid registration receipt and a copy of the Certificate of Completion and return to: Carrie Lam; 1220 269th Ct SE; Sammamish, WA 98075.
  2. Fill out the Evaluation Form (attached to this Request) for the Course.
  2. Please attach a check for \$2 per clock hour with the request.
  3. A Clock Hour Form will be mailed to your address (above) upon receipt of this request.

First Day of Course:	Last Day of Course:
Title of Online Course:	
Presenter(s):	

**TOTAL HOURS REQUESTED: \_\_\_\_\_ HOURS (May not exceed 20 hours)**



I, \_\_\_\_\_, affirm that I earned \_\_\_\_ clock hours for participation in this online course. I am not applying for college/university credit for this event. Also,

I, \_\_\_\_\_, declare under penalty of perjury under the laws of Washington that the foregoing is true and correct. The intentional misrepresentation of a material fact in this form subjects the holder to revocation of his/her certificate pursuant to Chapter 180-85 WAC.

\_\_\_\_\_  
Signature Date

**PAYMENT INFORMATION:**

Check (Payable to WSASCD)

VISA      MASTERCARD      Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVC # (back) \_\_\_\_\_

# ASCD PD Online



## EVALUATION FORM

Your Name:
Title of Online Course:
Presenter(s):

**Please rate the following from 1 (low) to 5 (high):**

**A. Please rate the session for content, knowledge, and information gained.**

1                      2                      3                      4                      5

**B. Rate the usefulness of the workshop.**

1                      2                      3                      4                      5

**C. Rate the application and relevance of this to your daily efforts to improve student learning.**

1                      2                      3                      4                      5

**D. Rate the preparation and knowledge of the presenters.**

1                      2                      3                      4                      5

**E. Rate the presenters' response to needs of the audience.**

1                      2                      3                      4                      5

**F. Rate the skills with which the topic was presented.**

1                      2                      3                      4                      5

Comments:
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