



BOARD MEETING MINUTES
Kohlwes Education Center, Renton
Friday, April 19, 2013
8:45 a.m.-3:00 p.m.

In attendance: Greg Borgerding, Jill Burnes, Dave Colombini, David Cooke, David Denton, Suzann Girtz, Karen Johnson, Karin Manns, Tim Nootenboom, Janet Regge, Mike Villarreal, Ismael Vivanco, and Kathy Clayton.

Absent: Brent Howard, Anastasia Sanchez, and Jessica Vavrus,

I. Call to Order

President Tim Nootenboom called the meeting to order thanked **Karin Manns** for providing morning treats. Tim reviewed the agenda and added the following information:

- V.D.1.c. – WASA Management Contract
- V. F.2. – Assessment of Affiliate Developmental Continuum

II. Opening Activity

Suzann Girtz guided the board through a ‘fortune cookie’ warm-up activity. Each board member was given an fortune cookie. After opening it and reading the fortune, each person talked about how the fortune related to themselves and their work.

III. Consent Agenda

A. Minutes of the February 8th Board Meeting

Minutes are located in the WSASCD Dropbox.

B. Critical Question Series - Following is the schedule for the remaining Critical Question series for 2012-13:

- April – **Jill Burnes**
- May – **Jessica Vavrus**
- June – **Tim Nootenboom** and **Ismael Vivanco**

Janet made the motion to accept the consent agenda; seconded by David Cooke; the motion carried.

IV. Celebration

Janet Regge shared the good news about Dr. Josh Garcia as the ASCD Outstanding Young Educator Award recipient. Josh is a WSASCD past president and serves as deputy superintendent of Tacoma Public Schools. The board watched Josh’s acceptance speech, which was recorded at the annual conference in Chicago. Following the video, many board members reflected on what Josh’s message meant to them.

V. Strategic Plan and Action Items

A. Goal 5: Leadership and Governance

1. Board Membership

Tim shared information regarding board membership for next year.

- **Greg Borgerding** will serve as the ASCD rep, as **Jill Burnes** will not be adding a year to her term. Greg will serve as the ASCD rep for 2013-2016.
- **Brad Brown**, from Tacoma Public Schools will serve as the rep for the South Puget Sound ESD region.
- **Mike Villarreal** will depart from the board at the end of his term this June.

B. Goal 4 – Influence and Policy

1. **OSPI Report – Jessica Vavrus** was unable to attend the meeting to report on the latest activities from the agency, so encourages the board to read her T & L TEACH Newsletter, which will go out next week.
2. **Learning First Alliance (LFA) project – Greg Borgerding and Janet Regge** informed the board that there hadn't been an LFA meeting since our last board meeting, so had no new information

C. Goal 2: Communications & Publications

1. **Curriculum in Context Update** – After celebrating our Spring/Summer journal, **Tim** asked **David Denton** to give a report on plans for the Fall/Winter issue of the journal. The theme of the journal will be 'Engagement in Education.' David encouraged the board to help with the recruitment of authors related to this topic. Manuscript submission guidelines are available on our website.

D. Goal 5: Leadership and Governance

1. 2012-2013 Financial Report

Kathy shared information related to our financial status.

- a. Budget Projection for March-June – The financial information shows that we are on track to end the school year with a positive 'ending cash flow.'
- b. Membership Report

Member Types	March 2009	March 2010	March 2011	March 2012	March 2013
ASCD Joint Dues	563	452	506	375	314
Complimentary	14	21	16	11	8
Members result of PDAs	643	1119	1434	663	252
District-paid	483	427	383	315	280
Retired/Student/Para/Intern	10	45	166	128	36
Totals	1713	2064	2505	1492	890

- c. WASA Management Contract – Kathy shared information regarding the changes in the management contract for next year. WASA worked well with us to decrease the contract. This decrease reflects a cut in salary for the executive director, as well as limitations to the expectations of the WASA staff next year. Since we are co-sponsoring the state conference with AWSP, WASA and OSPI... we will not be using WASA's production services, database management

for exhibitors, and onsite management at the annual conference. Changes in the WASA contract over time are as follows:

- i.* 2011-12 = \$91,961
- ii.* 2012-13 = \$79,822
- iii.* 2013-14 = \$53,011

E. Goal 3 – Programs, Products, and Services

- 1. Regional Workshop Review – Greg** shared his perspectives on the Jamie Vollmer seminar (Schools Cannot Do It Alone) in Tacoma on Thursday, March 28th. In addition, Greg provided the link to Jamie’s seminar, which was recorded by Tacoma staff.
- 2. Upcoming PD and Hosts** – Kathy will provide information and solicit hosts for each session
 - a. Tuesday, April 23 – 5:30-7:30 p.m. – **Harvey Alvy** in Tacoma - *Learning from Lincoln – Greg Borgerding, hosts*
 - b. Saturday, May 4 – 8:30 a.m. – 12:00 noon. – **Harvey Alvy** in Spokane - *Learning from Lincoln - Brent Howard & Jim Osmuss, hosts*
 - c. June 25-26– **Technology Institute** at Gonzaga– *Suzann Girtz & Brent Howard, hosts*
 - d. Tuesday-Wednesday, August 20-21 – **RTI-PLC Institute** in Richland – *Hosts to be determined at the June Retreat*
 - e. Monday-Tuesday, October 21-22 – **Washington Educators’ Conference**, co-sponsored by OSPI, AWSP, and WASA – Registration will be available in August.
 - f. January 6, 2014 – **Rick Wormeli ‘Standards-Based Grading’**, co-sponsored by Sumner School District – *Greg Borgerding, Host*
 - g. April, 2014 – **CCSS Coaching and PD** with WERA and Learning Forward – *Hosts determined at October meeting*
- 3. Technology Institute Information** – Suzann provided information regarding this new institute, which will be co-sponsored by Gonzaga University. The institute theme is ‘*A New Learning Landscape*’ and will feature keynote speaker, Jeff Utecht, as well as mini sessions by 8 facilitators. Suzann shared the schedule and explained the ‘Speed-geeking sessions. The institute will take place at Cataldo Hall in the Globe Room at Gonzaga University.
- 4. WSASCD Awards Update** – Dave Colombini and David Cooke shared information related to the Cultivating Character Award, which has been added to awards related to the Whole Child awards for the State Recognition Awards Program. After a review of the nomination form, including criteria for the award, the board engaged in a discussion relative to the inclusion of reporting test scores on the form. It was decided that, for the character award, the reporting of test scores is unnecessary and philosophically is not a match for what we are looking for in a school with a strong character education program. It was also decided that the nominations deadline for all our awards (Whole Child, OYEA) will be extended to May 17th for this new award. Kathy will make the changes and post to the website.

F. Goal 5: Leadership and Governance

- 1. 2011-13 WSASCD Biennial Plan Evaluation** – Tim guided the board in an informal assessment of the goals of our Biennial Plan.
- 2. Assessing Progress of the Affiliate Developmental Continuum** – Kathy put the board into 5 teams, each of which assessed one goal area of the ADP.
 - a. Diverse, Active Membership – Ismael Vivanco, David Cooke, Karin Manns – Gave score of 7 out of 20.
 - b. Communications and Publications – David Denton, Janet Regge – Gave score of 7 out of 20.
 - c. Programs, Products and Services – Jill Burnes, Karen Johnson – Gave score of 13 out of 20
 - d. Influence and Policy – Suzann Girtz, Mike Villarreal – Gave score of 5 out of 20.
 - e. Leadership and Governance – Tim Nootenboom, Greg Borgerding – Gave score of 18 out of 20.

The assessments will be reviewed more fully at the June Retreat. Information will be helpful as we move forward with planning for the future.

- 3. 2013-15 WSASCD Biennial Plan Evaluation** Ismael and Kathy shared information related to the development of goals for the 2013-15 Biennial Plan. Creating these goals will be a major part of the June Retreat. Kathy also announced that next year will be her last year as the executive director. Ismael shared the succession plan for the executive director position. Creating the job description and hiring process will be one of the goals of the Biennial Plan.
- 4. Preparing for Board Retreat** – Kathy shared information about a 'surprise box' activity for the June retreat. She shared her own surprise box and passed out templates for each board member, so they can create their own for the board meeting. Here are details about the June 21-22 retreat:
 - a. Meetings: Centerplace at Mirabeau Point, 2426 North Discovery Place in Spokane Valley.
 - b. Lodging: Room block at Mirabeau Park Hotel, 1100 North Sullivan Road, Spokane Valley – For reservations call 509.924.9000 by May 22nd and ask for the WA State Assn. for Supervision and Curriculum Development rate, which is \$99.00.
 - c. Dinner: Tim Nootenboom's Home, 2708 S. Man O War Ln, Veradale
 - d. Schedule for meetings at Centerplace:
 - i. Friday, June 21, 2013
 - 1:30-2:30 – New board member orientation
 - 2:30-5:00 pm – Board Meeting
 - 7:00 pm – Dinner at Tim Nootenboom's home
 - ii. Saturday, June 22, 2013 at Centerplace
 - 8:30 am – 3:00 pm – Board Meeting

VI. Celebration

Kathy shared the video of Dr. Becky Berg's induction speech in Chicago as President of ASCD. Becky is a past president of WSASCD and superintendent of Deer Park School District. Next year, Becky will be superintendent of Marysville School District. As ASCD president, Becky will serve as host for the ASCD National Conference in Los Angeles – March 15-17, 2014.

For Future Planning:

- Online Meeting: Friday, September 27, 2013 – 10:00-11:30 a.m.
- Board Meeting: Sunday, October 20, 2013 – 10:00 a.m.-4:00 p.m. - Seattle Airport Doubletree Hotel (day before conference)
- Annual Conference: Monday-Tuesday, October 21-22, 2013 – Seattle Airport Doubletree Hotel
- Board Meeting: Friday, February 7, 2014 – 8:45 a.m.-3:00 p.m.
- Board Meeting: Friday, April 25, 2014 – 8:45 a.m.-3:00 p.m.
- Board Retreat: June 20-21, 2014 – in Spokane

Respectfully submitted: Kathy Clayton