



WSASCD BOARD MEETING MINUTES

Renton School District Administration Building/KEC

Friday, April 27, 2019 | 8:45a-3:15p

Present: Erica Walters, Dr. Christine Avery, Mike Lollar, Pam Schaff, Kindra Clayton, Dr. Hannah Gbenro, Marie Verhaar, Carrie Lam, Dr. Shannon Thompson, Jerry Price -OSPI representative **Called in:** Sheree Clark, Dr. Kathryn Picanco **Absent:** Dr. Marci Shepard, Dave Myers, Marissa Rathbone, Dr. Jill Heiney-Smith

Marie, called meeting to order at 8:50am. She welcomed WSASCD board members and thanked everyone for making the time to attend. She also thanked Mike for providing the snacks for the meeting.

Mike led the group in an opening activity where he asked board members to share a recent success with the group. We listened to each other and reflected together on the positives that we are experiencing in our work and personal lives versus dwelling on things that have not yet reached success. It was such a perfect and simple way to put the group in a positive mindset for work ahead of us today-thank you!

Marie, thanked Mike for the opening activity and shifted the group's attention to the items under the consent agenda.

Marie asked the board to share any questions or conversation around the minutes from February 1, 2019 board meeting (sent to the board prior to the meeting and located in the Dropbox). The board did not have questions or comments and **Heidi** motioned to approve the minutes from the February 1, 2019 board meeting and **Christine** seconded the motion, **Marie** asked all in favor...None opposed, the motion carried.

Carrie reviewed the February 28, 2019 income statement with the board. The revenue that has been generated since the last statement are from clock hours, membership dues and the revenue share from CharacterStrong, we have had one PD with Kristin Souers last November in Spokane. She anticipated further expenses will be reflected from Empower19, the awards program, and the fee to the publisher for the e-journal. We are facing a deficit of \$14K according to this statement and we need to plan PD for the next year to build up our budget. **Marie** asked if anyone had questions or comments about the financials, there were none. **Mike** made the motion to approve the February 28, 2019 income statement and **Hannah** seconded the motion. **Marie** asked all in favor...None opposed, the motion carried.

Carrie reviewed the membership report, which reflected that membership is moving downward and that we will discuss ways to help build and strengthen our membership later today. Carrie reviewed the sign up for the remaining Critical Questions before **Marie** and **Hannah** spoke to the WASA-WSASCD 2019-2020 contract. The contract remains the same as last year, no changes or increases in the contract amount.

Strategic Plan and Action Items

Goal 5 Leadership

Marie gave an update on the Empower19 conference that she attended with **Kindra** and **Carrie**. She reviewed the resources that ASCD provides affiliates to share with affiliate members. We looked at what ASCDedadvantage has to offer as well as the ASCD BAM radio podcasts. **Carrie** will send board members the link to these resources. An idea came up for board members to give a personal review from one of these two resources and send that brief review/reflection to Carrie can share it as a highlight along with the resource in our member Newsflash. It would be a great way for members to have some engagement with board members.

Marie reviewed our discussion of the retreat at Mt. Hood this July. We will have four members attend (**Marie**, **Hannah**, **Carrie** and another board member that is interested in attending). Participants are asked

to pay their own expense for travel to and from the retreat and maybe responsible for some meals depending on sponsorship support for the retreat.

Goal 3 Programs, Products and Services

Next, Sheree joined the meeting via conference call to review this year's WSASCD awards program. **Sheree** shared details about the process, the awards selection team went through, the nominations received-there were just a handful this year, the awards selection team (Alicen & Pam) met via Zoom to review criteria and nominations submitted. Sheree did not personally review applications as there was a nomination from her district Washougal. Pam gave some insight on the various applications that came and suggestions were made on how to improve the nomination process so that applications could come in organized -a suggestion made that we look into automating the application to help streamline the review process, and perhaps this would also increase the number of nomination we would receive. Specific edits and suggestions to improve the award nomination/selection process will be shared with a team of board members who would be willing to revise the awards application for next year. The 2019 WSASCD Whole Child Award recipient this year will go to Jemtegaard Middle School, Washougal school district. The 2019 OYEA is going to Jessica Sadler at Leona Libby Middle School, Richland school district. Carrie will post details about the award recipients on the wsascd.org website. **Marie** asked how and who could help recognize the award recipients? **Sheree** will connect with the principal at Jemtegaard MS to coordinate presenting the Whole Child Award and **Kindra** will reach out to the principal at Leona Libby Middle school for the OYEA.

Goal 2 Communications

Kathryn joined the group over the phone to review the latest issue of Curriculum in Context. We reviewed the journal as a group, and she highlighted the articles in the journal that will go out to members early next month in the eReport or Newsflash. Authors of an article asked if they could share their work with a broader audience and the board was in favor of this ask, we also asked if the WSASCD website could be linked in their mention to their article being initially published in the CinC, which could be done. We thanked **Kathryn** for her support of the last two issues of the e-journal and look forward to working with Jill and her editing team next. We also were able to hear from **Katie Jennison** and thank for transforming and updating the CinC e-journal -beautiful work!

Goal 4 Influence

Marissa Rathbone could not attend the meeting today however we have her colleague, **Jerry Price** from OSPI joined us and presented on the topic of Elementary Civics Integration Workshop -Student discourse. At the secondary level, he shared resources related to civics and social and emotional learning, Project Citizen -civic ed program.

Not much has been further developed from the last Learning First Alliance (LFA) meeting. **Carrie** shared that the group has spent the last 6-9 months redefining their work together and how they want to move forward with -sharing resources around suicide prevention/care- the group continues to work on developing how this will look and what resources and information will be used as well as how each organization will join forces to get the resources out to our communities. The next meeting date for LFA is still in the works.

Goal 1 Membership

Marie, reviewed candidates that will be in the upcoming election and the additional candidates with expertise that we have decided to include for a less regional exclusive board. **Marie** reminded the board about where we left off on this topic at the 2/1/2019 meeting and concluded that we are in a good

place...living in two worlds (striving for the regional representation on our board and allowing for candidates with special expertise to join when we have gaps in regional representation). We will continue to see how this feels and works as Hannah becomes president. We do need to ask a small group to help revise the language in our procedural guidelines and constitution revisions –to accommodate this hybrid model. Shannon, Christine and Hannah volunteered and will share with suggestions for the board to review at the June retreat.

Marie something that we always want to keep in mind is how to strengthen and build membership, Hannah and Marie sent handwritten notes to educators in their district this fall, and we also heard a similar idea from affiliate leaders at Empower19. Carrie has prepared packets with cards, postage, and sample messages for board members to write notes to members who have renewed their WSASCD membership in the last 90 day, new members to WSASCD in the last 90 days and members who have been continuing for 4 or more years. WSASCD board members will work on sending out messages to members in the next week.

Continue Goal 3 Programs, Products and Services

Marie before we break for lunch, we want to dip in to discussing and planning PD. This fall we have plans with Kristin Souers for Fostering Trauma Sensitive Learning Environment: A Team Approach -hybrid.

Carrie will ask Kristin how we should market this training day, we wondered if it would be a good fit for those who have attended part 2 of Trauma Informed Practice or if we need to let people know it's more of a hybrid for those who haven't attended part 1 and extends to learning in part 2. The event will be on Monday, November 18, 2019, and we have space at the Tukwila Community Center reserved and brainstormed some alternative venues to that might be less costly. We must cancel by September to get the \$200 deposit back.

Mike shared about his time at the-CharacterStrong Training that he attended on April 23, at Spokane Fall Community College. WSASCD offered clock hours and CharacterStrong will share revenue for those who mentioned WSASCD when they registered -the clock hours summaries. Mike said the training was great and they are purchasing pieces of the CharacterStrong curriculum for their school. Carrie shared that the summary of clock hour evaluations are available on wsascd.org along with past PD evaluations.

Marie, Sheree, and Carrie will be in Vancouver for the CharacterStrong training tomorrow/April 27th to support the event. WSASCD is serving as the clock hour provider and will receive revenue shared from those who mentioned WSASCD when they registered for the training.

Marie, other programs that we have ahead are the July 15-16, 2019 Kristin Souers & Pete Hall Summer Institute where WSASCD support with clock hours and August 17-18, 2019 CharacterStrong Trainings where we will continue our partnership to serve as clock hour provider and revenue share for promoting their trainings, *the board agreed to allow the executive committee to review any proposal for clock hours on be-half of the board as the trainings will remain the same.*

Marie sets the stage for the work we have ahead of us after lunch and reviews the support that we have been offered from Curriculum Associates representative James G. **Carrie** will be communicating with James as it is important not to mix district and association work. The board reviewed the potential authors that James offered to us as well as other inquires, he has requested that we give him dates that we would like to have the presenters so he can make arrangements accordingly. We began to brainstorm and plan how we want the PD days to look before breaking for lunch. After lunch we got broke out into smaller groups to get ideas on chart paper to present to each other. This work will be shared in the

Dropbox with the minutes. Instructions to continue this work will be emailed to keep this planning moving forward.

We did not get into the details of planning for the June retreat. **Hannah** walked the group through a Flipgrid assignment -to give insight to incoming WSASCD board members on what the role of a board member is like. She also invited members to sign up for virtual “coffee dates” with her to connect and these chats may include ideas for the June retreat as we did not have time to plan together.

Before members left, they were asked to complete an **exit slip** to help us gather information on board member engagement, feedback from the meeting, RSVP for the June retreat and express interest for attending the Mt. Hood retreat July 25-26 in OR.

The meeting adjourned around 3pm.

Minutes respectfully submitted by: Carrie Lam

Next meeting date:

Friday, June 21 -1-4pm (Lunch is not provided, we will have light snacks and coffee/tea/soda)

*Happy hour at Marie’s following the meeting

Saturday, June 22, 2019 – 9am-3pm (Breakfast is not provided, we will have lunch, light snacks and coffee/tea/soda)

Location: Kent Meridian Country Club -24830 136th Ave SE, Kent, WA 98042