



BOARD MEETING MINUTES

Stanford's, Tukwila
 17380 Southcenter Pkwy, Tukwila, WA 98188
 Friday, April 27, 2018
 4:30pm-7:00pm

Present: Sheree Clark, Kindra Clayton, Forrest Griek, Ashley Leneway, Marissa Rathbone, Marci Shepard, Brian Stewart, Shannon Thompson, Marie Verhaar & Carrie Lam. **Absent:** Celina Brennan, Heidi Hellner-Gomez, Doreen Keller, Keith Lambert, Jeb McGlinchy, Dave Myers, Janet Regge

I. Call to Order

President **Marie** called the meeting to order and welcomed everyone and thanked them for joining us at Standford's following the Trauma Informed Practice – Part 2 that we had at the Tukwila Community Center earlier in the day.

III. Consent Agenda

Minutes of the February 2, 2018 meeting -KEC/Renton

Marie shared that the minutes from our last meeting on February 2, 2018 were emailed with this agenda and are in the Dropbox. She asked the board to review them for approval of minutes. **Shannon** made a motion to approve the minutes, **Marci** seconded the motion, there were none opposed, all in favor, the motion carried.

Critical Question Series

Marie reviewed the remaining Critical Question Series and thanked everyone for their contribution to finding writers for the series this year. Marci and Brian are on track with their assigned articles to submit. Ashley submitted a great article for April, thank you Ashley!

May	Marci Shepard	College/Career -Portrait of a Graduate	5/10/18	5/15/18
June	Brian Stewart	Grit -Dweck	6/7/18	6/12/18

IV. Action Items

1. Goal 5 - Leadership and Governance

2017-18 Financial Report & Membership -Carrie

Carrie shared the March 30, 2018 income statement as it related to the 2017-18 budget. Carrie shared information regarding revenue from clock hours, the amount under the PD line item is from the registrations from today's event, she also noted that the sponsorship revenue reflects what has been received from AXA/Aaron Palmer for today's event, Kasier Permanente for the January 19, 2018 event, ShapeWA for the Whole Child Award. Carrie also shared information regarding expenses, she foresees the line item for Delegates to ASCD to be higher as the hotel expenses have not been recorded, it is over already since it reflects expenses from the 2017 conference. Other upcoming expenses will include the payment to Marissa Gbenro/publisher for the CinC journal and we are over in our website spending due to the refresh and purchase of more space, the cost for that has now been paid for through 2021. We are ending ahead at just over 14K. **Marie** asks if there is a motion to approve the financial report that Carrie has shared. **Ashley** moves to approve the financial report, **Marissa** seconds the motion, none opposed, all in favor, the motion carries.

Carrie reviews the membership report; the report is always fluctuating with new membership joining all throughout the year. We have been gaining members as membership has been included with the registration for the events this year.

Member Types	March 2016	March 2017	January 2018	April 2018
ASCD joint dues	263	183	191	192
Complimentary	22	6	24	24
Members result of PDAs	366	176	300	331
Renewed from previous yr	242	329	238	232
Retired/Student/Para/Intern	5	8	4	0
Totals	899	702	757	779

ASCD Annual Conference in Boston

Marie shared that **Kindra, Forrest, Carrie and Shannon** attended Empower18 in Boston. **Marie** and **Carrie** attended the Affiliates Leader Meeting together and got updates and ideas from what other affiliates are doing (i.e. some doing away with annual membership fees, offering an early bid rate to secure registrations earlier...). **Marie, Kindra** and **Carrie** also met with ASCD RPM Erin Scroggins to hear about how we could partner with ASCD. Erin shared with us an "academy" model. Meeting face to face and virtual over a span of time. **Marie, Lisa Nolan** (Tacoma colleague of Marie) and **Carrie** also met with some folks at McRel to hear about how they are partnering with CA ASCD. They have a similar idea as Erin's model of an academy format for PD. McRel also sent us their book "Curiosity Works" Marie encouraged board members to take a look at the resource between now and the retreat as we will be making some decisions on what our next steps for

PD are in at the Board Retreat in June. **Marie** spoke next about the joint affiliate reception that we co-hosted with 9 other affiliates. Overall it was a success (i.e. people had a great time, we got to celebrate Hamilton Elementary for receiving the 2018 ASCD Vision and Action Award, it was a great social event). However, Carrie and I heard that Curriculum Associates/CA, our sponsor was not pleased as the other sponsor of the reception dominated the event and CA did not get to share the platform as our sponsor. We learned from this experience and were able to apologize to Chris Shier from CA. We will need to think about how we want to offer a reception in Chicago for Empower19.

2. Goal 3 - Programs, Products, and Services

Professional Development Activities

Marie shared details about our event earlier today. We had a pretty good turn-out (around 75 not including WSASCD board members), Kristin Souers was engaging and did a great job presenting, the participants for receptive and engaged throughout the day. It was great to see their creativity when it was time to make the team posters. **Brian** added that it was great, he would have liked for Kristin to add more time to collaborate with teams as he would have like to do more with his colleagues. **Marie** replied, this is great feedback to take with us. We are going to talk more about how to continue this work with Kristin so be thinking about that, do we want to offer Part 2 in Spokane? Or another location, where? Let's come back to this.

Next **Marie** talked about the partnership we have started with John Norlin and CharacterStrong. In February, we (Marie, Janet, Forrest & Carrie) met with John Norlin to learn about his work. We have will have a one-day training May 19, 2018 in Orting. **Marie** thanked **Marci** for hosting (no charge) at Orting High School. Marci is looking forward to the event and has registered 60 people from Orting. **Sheree** shared that her district was getting ready to register some folks for the May event however they did not commit because they are having John come out for a fall kick off. **Marci** shared that he is doing that for Orting too and that the training day is different. She highly recommends the training as she feels it has changed her as a leader. **Carrie** asks that we need the board to approve the CharacterStrong training day in person. **Marie** asks for a motion to approve details of the CharacterStrong event, Saturday May 19, at Orting High School from 8:30am-3:30pm and that 6 clock hours will be offered. **Shannon** makes a motion to approve the details of the CharacterStrong training day in May, **Kindra** seconds the motion, none opposed, all in favor, the motion carries.

Make future Professional Development Plans

Marie reviews some opportunities to consider for future PD, she encourages board members to be thinking about what we want to do, we don't want to overwhelm ourselves so perhaps we will have a better sense if we want to continue with the work we are doing with Kristin Souers and also see how things go with CharacterStrong next month, we will be making plans at the retreat for what PD to offer in the next school year.

<ul style="list-style-type: none"> • ASCD partnership • McRel partnership • Pete Hall • Alissa Simeral 	<ul style="list-style-type: none"> • Bill Parret and Kathleen Budge, authors of Disrupting Poverty, new book, they are willing to work with WSASCD • Janel Keating, Co-Teaching • Norm Web, Curriculum Associates/Depth of Knowledge- DOK • Potential for more Part 2 and Part 3 Trauma Informed Practice -Oregon Affiliate model. Colin/OR suggests Pete Hall & Kristin Souers together for Part 3. WASA and AWSP are interested in partnering with WSASCD on Trauma PD*
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Awards: Whole Child Awards and OYEA

Marie turns it over to **Marissa, Sheree and Ashley** to share about the winners for the awards program. **Sheree** and **Ashley** share information about two close candidates for the OYEA, they are each unique and had great, well put together applications. Ken will be asked to help review these two candidates to determine a winner. **Marissa** shared that Enterprise Middle School in Richland, was selected as the Whole Child Award winner by the team and asked if Carrie could share the applications from the winners with the board. **Carrie** will do that. She also mention that Kaplan reached out to Marissa about supporting the awards program. This is a new sponsorship, Kathryn at Kaplan is going to meet with Carrie to give her a \$500 gift card that we will give to the OYEA recipient.

3. Goal 2 Communications and Publications

Carrie gives an update on the next issue of Curriculum in Context. She anticipates the publication will be ready by the next week, there are just a few more items to edit. She shared that our next editor, Kathryn Picanco authored the article Genius Hour and 20% Time: Meaningful and Relevant Learning through Inquiry and Project-based Instruction in upcoming journal in the upcoming Spring/Summer Issue. Doreen and Kathryn have also been working together to transition Kathryn to the editor role. The theme for the Fall/Winter 2018 CinC is: School Climate & Safety. Carrie will collect names of potential writers for next editor Kathryn Picanco, please send them her way.

4. **Goal 1: Diverse Active Membership**

Board Elections

Marie shared the results of the board elections and that we will welcome new members North ESD 121 **Pam Schaff**/Tukwila, ESD 171 **Alicen Gaytley**/Wenatchee, ESD 101 **Mike Lollar**/West Valley SD, 189 **Kate Valenzuela**/Oak Harbor SD, **Kindra Clayton**/ASCD Rep, Dr. **Forrest Griek**/WSASCD President Elect. **Carrie** mentioned that we do not have a representative for ESD 123, which is not ideal but okay. If you know of anyone please let her know.

5. **Goal 4: Influence and Policy**

OSPI Report

Marissa shared OSPI updates (provided handouts of April 2018 updates and legislative updates). She will answer regarding questions around civics requirements via email.

Learning First Alliance

Carrie shared information about the March and April LFA meetings. In March, Dave attended as she was unable to, those minutes will be placed in the Dropbox once she receives them. In April, WASA, WSASCD and State Board of Education shared what each of their associates do. The affiliate is trying to re-define it's self and by learning what each association's purpose is we are hoping to be able to set some goals for our future work together. Carrie also shared that WASA and AWSP directors are interested in partnering with WSASCD to continue to offer Trauma Informed Practice Summits.

6. **Goal 5: Leadership and Governance**

June 22-23, 2018 Retreat

Marie shares that we will be holding the June retreat at the Meridian Valley Country Club, in Kent. The schedule will be to begin on Friday 22, 1pm-4pm for a board orientation and meeting time. We will have lunch and then head to Marie's which is near by the country club for a simple BBQ following the meeting. We will meet up again on Saturday the 23rd at 8am for breakfast and meet until 3:00pm, lunch will be included on Saturday. We will work on creating a plan on how to keep our work moving and plan future PD for the upcoming school year.

Executive Board Retreat June 21, 2018* in lieu of L2L (D.C./Nov. 2018 Nashville)

Marie shared that we are not going to L2L this year, it will save us some expenses (last year L2L did not seem to be worth the expense). We have moved the location of the executive board retreat. **Carrie** shared that we will now be meeting at Willows Lodge, similar cost for one day meeting as Cedarbrook Lodge, as Cedarbrook Lodge could not accommodate us anymore as they received a booking from a larger party and will not have any extra meeting rooms that day. We are looking forward to spending this time to plan the board retreat and focus our work as an affiliate.

Committee updates and work time -All

Marie asked if anyone had committee updates to share? **Shannon**, has reached out to the private schools federation with information about WSASCD and she has not heard back yet. **Marie** another item for the board retreat is to create a way to continue to push our work forward perhaps in a different way than forming committees as after this year we have learned, it has not been the most productive. **Marie** thanked everyone for coming and reminded everyone that we will meet in Kent for the board retreat. We also gave Ashley a gift as she is leaving the board early to move to Michigan to be closer to family. Ashley has been a dedicated board member and we are sad to see her go so soon.

Meeting adjourned

Future Dates:

- May 19, 2018 – CharacterStrong Training -Orting High School -8:30am-3:30pm
- June 21, 2018 full day –Willows Lodge, Woodinville -Executive Board -Marie, Forrest, Kindra, Janet & Carrie
- June 22, 2018, 1:00pm-4pm– Meridian Country Club*lunch, Kent & BBQ following the meeting @Marie's in Kent
- June 23, 2018 -8:00am-3:00pm -Meridian Country Club, Kent
- September 21, 2018 - Teleconference 10:00-11:30 am
- October/November date 2018 TBD - Meeting is always associated with a fall event, which has not yet been planned.
- February 1, 2019 - in TBD
- April 26, 2019 - in TBD
- June 21-22, 2019 in TBD

